

UNDEREMPLOYED PARENT CHECKLIST

(To Determine Whether Parental Deprivation Exists)

Use this form to determine whether Parental Deprivation exists based on parental underemployment. This is applicable only when two legal parents live in the home of removal and neither parent is physically or mentally incapacitated. This does not apply when one of the parents is a stepparent.

1) Who is the Primary Wage Earner in the home of removal? <i>PWE is defined as the legal parent who has earned the most income in the last two (2) years</i>	<input type="checkbox"/> Father	<input type="checkbox"/> Mother
2) Was the PWE unemployed during entire month of removal (or 12-month review)?	<input type="checkbox"/> Yes**	<input type="checkbox"/> No

If the PWE was unemployed during the entire month of removal or the review parental deprivation exists – **STOP!

3) Does the PWE work, on average, less than 100 hours per month? <i>Average the hours worked for the last three (3) months</i>	<input type="checkbox"/> Yes**	<input type="checkbox"/> No
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If the PWE works, on average, less than 100 hours per month, parental deprivation exists – **STOP!

4) If the PWE works, on average, more than 100 hours per month indicate his/her gross monthly income and refer to table below to determine if income guidelines to meet deprivation are met:	\$
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To calculate monthly income:

If paid weekly multiply by 4.33; if paid bi-weekly multiply by 2.17; if paid bi-monthly multiply by 2

INCOME GUIDELINES FOR UNDEREMPLOYED PARENT

Use this chart only when two parents live in the home of removal (the home from which the child was initially removed) and neither parent is physically or mentally incapacitated. To determine if the Primary Wage Earner (PWE) meets the income guidelines for Underemployed Parent, compare the PWE's monthly gross earned income to the appropriate maximum income limit for the appropriate certified group size. The certified group size is both parents plus the number of dependents in the AFDC Certified Group.

Certified Group Size	Maximum Income Limit
1	-
2	498
3	824
4	925
5	1073
6	1176
7	1319
8	1422

Certified Group Size	Maximum Income Limit
9	1595
10	1698
11	1871
12	1975
13	2147
14	2251
15	2423
For each additional member	173

- If the PWE's monthly gross earned income **exceeds** the maximum income limit the PWE is **not** considered underemployed. **Deprivation does not exist – Child will no longer be eligible for IV-E.**
- If the PWE's monthly gross earned income is **equal to or less** than the maximum income limit the PWE is considered underemployed. **Deprivation does exist.**